# Admitted Student Packet

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Congratulations on your admission! We hope that you decide to join us at GSPP this fall. As you are making your decision, we hope these documents will provide you with helpful information and resources.

**GSPP STUDENT SERVICES STAFF CONTACT INFORMATION**

**For questions regarding school policies, procedures, and GSPP financial aid:**

Martha Chavez  
Assistant Dean for Academic Affairs  
Phone: 510-643-4266  
E-mail: martha_chavez@berkeley.edu  
Office Location: Room 240, GSPP West

Isaac Castro  
Student Services Advisor and PPIA Program Manager  
Student Services, PPIA Program, & Course Scheduling  
Phone: 510-643-6961  
E-mail: icastro@berkeley.edu  
Office Location: Room 241, GSPP West

**For questions regarding admissions, new student events & activities, registration, and degree requirements:**

Martha Chavez  
Assistant Dean for Academic Affairs  
Phone: 510-643-4266  
E-mail: martha_chavez@berkeley.edu  
Office Location: Room 240, GSPP West

Erin Forman  
Student Services Advisor  
Student Services, Admissions, & Career Services  
Phone: 510-642-7888  
E-mail: eforman@berkeley.edu  
Office Location: Room 241, GSPP West

Cecille Cabacungan  
Managing Director of Career & Alumni Services & PhD Admissions Advisor  
Phone: 510-642-1303  
E-mail: cecille@berkeley.edu  
Office Location: Room 243, GSPP West

Lezley Hightower  
Student Services Advisor  
Student Services, Minor Advisor, & Registration  
Phone: 510-642-1940  
E-mail: lhightower@berkeley.edu  
Office Location: Room 245, GSPP West

Kari Hamilton  
Associate Director of Career Services  
Phone: 510-643-4868  
E-mail: khamilton@berkeley.edu  
Office Location: Room 307, GSPP East

If you would like to visit GSPP and are unable to attend the Open House for Newly Admitted Students, please contact our Student Visit Coordinator to schedule a visit:

Mary Collins  
GSPP Visit Coordinator  
E-mail: visiting_gspp@lists.berkeley.edu  
Website:  
http://gspp.berkeley.edu/admissions/visitgspp.html
IMPORTANT 2015 DATES

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deadline to Respond to Offer of Admission</td>
<td>April 15, 2015</td>
</tr>
<tr>
<td>Math Review*</td>
<td>August 10 – 21, 2015</td>
</tr>
<tr>
<td>GSPP Orientation*</td>
<td>August 24, 2015</td>
</tr>
<tr>
<td>Fall Semester Begins</td>
<td>August 19, 2015</td>
</tr>
<tr>
<td>Instruction Begins (Classes Start)</td>
<td>August 26, 2015</td>
</tr>
</tbody>
</table>

*dates subject to change

FREQUENTLY ASKED QUESTIONS

When can I expect to receive my official admissions notification from the Graduate Division?
It can take up to 3 weeks to receive official notification from the Graduate Division. The notification will be sent to the email address you listed on your Graduate Application for Admission.

What is your deferral policy?
For information on deferral requirements and procedures, please contact Erin Forman, Student Services Advisor, at eforman@berkeley.edu.

Can you tell me more about Math Review?
The math review is free and open to all, and you can sit in on all or part of it. Those of you with strong math backgrounds may choose to skip the whole thing. The first week is devoted to general math concepts and the second week to calculus, with computer orientation as needed. More details will be available in early May.

How can I learn more about teaching and research assistantships?
Please see enclosed document titled "Graduate Student Academic Appointments."

When do I register for courses?
Registration for new UC Berkeley students begins in August. You will receive detailed information about registration and courses in the summer.

Can I register for courses in departments outside of GSPP?
Absolutely. Students have the flexibility and freedom to enroll in courses practically anywhere on UC Berkeley’s campus.

Where can I find GSPP course listings?
For GSPP course listings, please visit: http://gspp.berkeley.edu/courses/index.html

You may also be interested in viewing a sample course structure for the MPP: http://gspp.berkeley.edu/academics/masters-degree-mpp/core-structure

Please note, the Fall 2015 course listing will not be posted until late March.

What kind of summer internships and full-time jobs do GSPP students get?
Please see the “Career Services/ Employment Statistics” section of the GSPP website at: http://gspp.berkeley.edu/career-services/alumni-graduation-facts/gspp-employment-statistics
**University Housing**
The options for graduate student housing are described in detail on the UC Berkeley Housing website: [http://housing2.berkeley.edu/](http://housing2.berkeley.edu/)

**International House**
International House is a program center and campus residence for students around the world, including the U.S. Their mission: to promote cross-cultural experiences and leadership skills for a world of greater understanding. Please see the IHouse website for room & board rates, room descriptions, amenities & services, and application details.
- [http://ihouse.berkeley.edu/](http://ihouse.berkeley.edu/)
- ihres@berkeley.edu
- (510) 642-9470

**Off-Campus Rental Housing**
Many graduate students reside in rental housing in Berkeley or in nearby communities and find their housing through CalRentals. Rentals advertised include shared apartments and houses, rooms in private rooming houses and private homes, and apartments and houses owned by landlords in the community. Typical off-campus rents per month are $500–850 for a private room; $750–1,110 for a studio or efficiency apartment; $950–1,500 for a one-bedroom apartment; and $1,400–1,800 for two bedrooms. Apartments with three or more bedrooms are rare. Larger houses are usually advertised with rents of $2,400 per month or more. Cal Rentals offers rental resources and rental listings for new graduate students; you may subscribe to the rental listing service online for a small fee. Many landlords who list vacancies with Cal Rentals are especially interested in having graduate student tenants.

You can visit the Cal Rentals office in person at 2610 Channing Way, Way (M-F, 10am–4pm), call (510) 642-3644, or email (homeinfo@berkeley.edu).
- [http://calrentals.berkeley.edu/](http://calrentals.berkeley.edu/)
YOU CAN MAKE GSPP AFFORDABLE!

FINANCING YOUR GRADUATE EDUCATION

GSPP Departmental Fellowships
GSPP provides individual fellowships to students which are awarded at the time of admission.

Savings in Tuition for Non-Residents
If you are an out-of-state student and a U.S. citizen, you can apply for California residency by the second year of the program, thereby saving you the cost of out-of-state tuition your second year. For guidelines on establishing residency, please visit: http://registrar.berkeley.edu/Residency/legalinfo.html

Graduate Student Assistantships
Many students can choose to apply for Graduate Student Instructor, Reader, Tutor or Research Assistant Positions, which can cover most of the in-state fees and also provide a monthly stipend. Please find the enclosed “Graduate Student Academic Appointments” document which provides the details and benefits of these positions. For the latest information on tuition and fees, please visit the registrar website: (http://registrar.berkeley.edu/?PageID=feesched.html)

Graduate Student Assistantship Positions: Teaching (GSI), Reader, Tutor, and Researcher (GSR) (See attached FAQ’s for details)
- Typically over 50% of GSPP students take on these positions
- Receive Partial Fee (Tuition) Remission and Salary
  - Includes remissions for Student Services Fee, Tuition & Health Insurance Fee.
- When to apply: Once you accept GSPP's offer of admission, advertisement of positions will be sent throughout the late spring and summer. The majority of opportunities are posted in August.
- Where on campus: Economics Department, Gender & Women’s Studies Department, Goldman School, Statistics Department, Haas School of Business, History Department, International & Area Studies Department, Institute for Research on Labor & Employment, School of Public Health, Undergraduate Interdisciplinary Studies, & many more!

Federal Student Loans
The university offers unsubsidized Federal Direct Loans (up to a maximum of $20,500) (US Citizens only). Please visit the Financial Aid website at: http://students.berkeley.edu/finaid/ for more information or contact the Financial Aid Office at: (510) 664-9181.

Graduate Fellowships & Grants
If you were not awarded a departmental or university fellowship, there are a number of fellowships opportunities available outside of the university. For more information, please visit: http://grad.berkeley.edu/financial/fellowships/

Graduate Extramural Fellowships:
http://www.grad.berkeley.edu/financial/deadlines.shtml#extramural

Loan Forgiveness for Public Service Employees Program:
http://studentaid.ed.gov/PORTALSWebApp/students/english/PSF.jsp

GSPP encourages you to create a budget for the full two years of graduate school, keeping in mind the above opportunities.
Financial Aid

In late April or May, Financial Aid & Scholarships (FAO) will notify you about your loan offer. This information will not be included in your decision letter. The FAO will include information about the acceptance and disbursement of awards, how to make changes or appeals, and other options. In some cases, you may be asked to submit additional documents to verify information on your application. Typically, the FAO only offers loans to graduate students up to their Cost of Attendance (or budget) for each program.

Admitted students must submit the SIR form in order to view an offer of aid (If you have not already, you will receive an e-mail from the UC Berkeley Graduate Division with instructions for the official method of responding to our offer of admission using the SIR Form: http://grad.berkeley.edu/admissions/accepting/).

Contact FAO
Phone: (510) 664-9181
Online: http://studentcentral.berkeley.edu/open-case

<table>
<thead>
<tr>
<th>Financial Aid &amp; Scholarships</th>
<th><a href="http://financialaid.berkeley.edu/">http://financialaid.berkeley.edu/</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>Eligibility for Financial Aid</td>
<td><a href="http://financialaid.berkeley.edu/eligibility">http://financialaid.berkeley.edu/eligibility</a></td>
</tr>
<tr>
<td>Graduate Award Guide</td>
<td><a href="http://financialaid.berkeley.edu/graduate-award-guide">http://financialaid.berkeley.edu/graduate-award-guide</a></td>
</tr>
<tr>
<td>Questions for FAO</td>
<td>Submit your inquiry online <a href="http://studentcentral.berkeley.edu/open-case">http://studentcentral.berkeley.edu/open-case</a></td>
</tr>
<tr>
<td>FAFSA</td>
<td><a href="https://fafsa.ed.gov/">https://fafsa.ed.gov/</a></td>
</tr>
<tr>
<td>Financial Aid Resources from the Graduation Division</td>
<td><a href="http://grad.berkeley.edu/financial/aid/">http://grad.berkeley.edu/financial/aid/</a></td>
</tr>
<tr>
<td>Student Budget Summary (Financial Aid website)</td>
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<tr>
<td>Loans (Financial Aid website)</td>
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<tr>
<td>Short-Term Emergency Loans</td>
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<td>Disabled Students Program Student Grant</td>
<td><a href="http://www.dsp.berkeley.edu/grants">http://www.dsp.berkeley.edu/grants</a></td>
</tr>
<tr>
<td>Benefits for Veterans, Reservists, and Dependents of Veterans</td>
<td><a href="http://financialaid.berkeley.edu/veterans-benefits">http://financialaid.berkeley.edu/veterans-benefits</a></td>
</tr>
<tr>
<td>Loan Forgiveness for Public Service Employees Program</td>
<td><a href="http://studentaid.ed.gov/PORTALSWEBAPP/students/english/PSF.jsp">http://studentaid.ed.gov/PORTALSWEBAPP/students/english/PSF.jsp</a></td>
</tr>
</tbody>
</table>
2014-2015 REGISTRATION FEES*
*2015-2016 Registration Fees will be approved and posted on the Registrar’s website over the summer: [http://registrar.berkeley.edu/Registration/feesched.html](http://registrar.berkeley.edu/Registration/feesched.html)

Goldman School of Public Policy (MPP program only)

2014-2015 Fee Schedule *(note: fees are per semester)*

<table>
<thead>
<tr>
<th></th>
<th>New</th>
<th></th>
<th>Continuing</th>
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</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Residents</td>
<td>Nonresidents</td>
<td>Residents</td>
<td>Nonresidents</td>
</tr>
<tr>
<td>Student Services Fee</td>
<td>486.00</td>
<td>486.00</td>
<td>486.00</td>
<td>486.00</td>
</tr>
<tr>
<td>Tuition</td>
<td>5,610.00</td>
<td>5,610.00</td>
<td>5,610.00</td>
<td>5,610.00</td>
</tr>
<tr>
<td>Berkeley Campus Fee</td>
<td>319.75</td>
<td>319.75</td>
<td>319.75</td>
<td>319.75</td>
</tr>
<tr>
<td>Class Pass Fee - Transit</td>
<td>70.00</td>
<td>70.00</td>
<td>70.00</td>
<td>70.00</td>
</tr>
<tr>
<td>Health Insurance Fee</td>
<td>1,577.00</td>
<td>1,577.00</td>
<td>1,577.00</td>
<td>1,577.00</td>
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<tr>
<td>Nonresident Supplemental Tuition</td>
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<td>N/A</td>
<td>6,122.50</td>
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<td>Document Management Fee</td>
<td>84.00</td>
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<td>N/A</td>
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<tr>
<td>Professional Degree</td>
<td>4,010.00</td>
<td>4,261.00</td>
<td>4,010.00</td>
<td>4,261.00</td>
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<tr>
<td>Supplemental Tuition</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Total</td>
<td>$12,156.75</td>
<td>$18,530.25</td>
<td>$12,072.75</td>
<td>$18,446.25</td>
</tr>
</tbody>
</table>
WHAT ARE THE DIFFERENCES BETWEEN A GSI, READER, TUTOR AND GSR POSITION?

- **Graduate Student Instructor (GSI):** As a GSI, a student is expected to teach a discussion section for the course. Duties often also include holding office hours, grading and participation in development of quizzes. A GSI is synonymous with Teaching Assistant (TA) at many other universities.

- **Reader:** A Reader renders diverse services as a course assistant, which will normally include the grading of student papers and examinations. Duties might also include attendance at lectures, office hours, consultation with the instructor, and other course-related duties. Readers may not perform teaching duties.

- **Tutor:** A Tutor renders individual or group instructional activities in support of regular academic programs. A Tutor’s duties may include individual tutoring sessions, group tutoring sessions, workshop presentations, and other duties as assigned. Tutors do not perform teaching duties assigned to the GSI series.

- **Graduate Student Researcher (GSR):** A GSR performs research in an academic department or research unit under the direction of a faculty member or authorized Principal Investigator. This includes research-related duties such as quantitative analysis, bibliographic searches or summaries, text editing, lab projects, computer programming, and a reasonable amount of lab maintenance and cleaning. GSRs may not be assigned teaching, administrative, or general assistance duties. A GSR is equivalent to Research Assistant (RA) at many other universities.

CAN INCOMING GSPP STUDENTS HOLD AN APPOINTMENT DURING THEIR FIRST YEAR?

- **Yes.** Most UC Berkeley Academic Student Employee (ASE) appointments are per semester (Fall and Spring only), rather than per year. Although it can be difficult for an incoming student to obtain a position for their 1st Fall semester, it is definitely possible if the student works hard to pursue opportunities. They are encouraged to get on Lezley Hightower’s listserv ASAP (see below), apply to opportunities as soon as they are released, and also reach out directly to departments, faculty and campus research centers.

- **Incoming GSPP students are encouraged to think carefully about their workload, other life responsibilities, and what it will take to adjust to life as a student, before taking on an ASE appointment. Incoming students are welcome to contact Student Services staff over the summer if they would like to discuss their situation.**

HOW DOES A STUDENT OBTAIN AN APPOINTMENT AT THE GOLDMAN SCHOOL OF PUBLIC POLICY (GSPP)?

- **GSI, Reader & Tutor Positions** - In approximately October and April of each academic year, GSPP Student Services will announce and collect applications for GSI, Reader & Tutor positions for GSPP courses being offered the following semester. GSPP professors select students based on their mastery of course material and their ability to explain concepts to other graduate students. Faculty often give preference to GSPP Ph.D. and second year M.P.P. students.
Once an admitted student has accepted their GSPP enrollment offer, they may contact lhightower@berkeley.edu to be put on a listserv to be notified of positions as they open.

- GSR Positions - GSR positions with GSPP faculty are limited in number and not broadly advertised; therefore, students interested in GSR positions with GSPP faculty should contact the faculty member they are interested in doing research with, well before the beginning of the semester they are seeking an appointment for, to inquire about the availability of positions and application processes.

- CAN GSPP STUDENTS OBTAIN APPOINTMENTS IN OTHER UC BERKELEY DEPARTMENTS, CENTERS, OR INSTITUTES?
  - Yes. Many GSPP students obtain GSI/GSR/Reader or Tutor positions in other UC Berkeley Departments, Centers, or Institutes.
  - Once an admitted student has accepted their GSPP enrollment offer, they may contact lhightower@berkeley.edu to be put on a listserv to be notified of positions in other departments as they open.
  - Students are also encouraged to reach out to departments and faculty that align with both their professional and undergraduate background. GSPP students may contact Lezley Hightower if they would like background on particular department’s history hiring GSPP students.
  - Departments & Centers who have hired GSPP students in recent years include:
    - Blum Center for Development Economies
    - Economics Department
    - Gender & Women’s Studies Department
    - Statistics Department
    - Haas School of Business
    - History Department
    - International & Area Studies Department
    - Institute for Research on Labor & Employment
    - Institute of Industrial Relations
    - School of Education
    - School of Public Health
    - Undergraduate Interdisciplinary Studies

- WHAT ARE THE BENEFITS FOR GSI, GSR, READER, OR TUTOR POSITIONS?
  - All positions are hired as % appointments of full-time. Since full-time is considered 40 hrs/week, in 50% appointments students are expected to work approximately 20 hrs/week, and in 25% appointments students are expected to work approximately 10 hrs/week. If a graduate student obtains a GSI, GSR, Reader, or Tutor position anywhere at UC Berkeley, they are entitled to the following benefits according to the Graduate Division:
<table>
<thead>
<tr>
<th>Percentage</th>
<th>GSI</th>
<th>Reader</th>
<th>Tutor</th>
<th>GSR (Researcher)</th>
</tr>
</thead>
<tbody>
<tr>
<td>≤ 24%</td>
<td>Wage, no fee remissions</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>≥25%</td>
<td>Wage &amp; partial fee remission</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>25-44%</td>
<td>Wage &amp; partial fee remission</td>
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<td></td>
<td>Wage &amp; full fee remission</td>
</tr>
<tr>
<td>≥45%</td>
<td>Wage &amp; full fee remission</td>
<td></td>
<td></td>
<td>Wage, full fee remission, &amp; non-resident tuition fee remission *Must be a PhD student</td>
</tr>
</tbody>
</table>

- **FEE REMISSIONS** (Please refer to the following Graduate Division website for detailed information: [http://grad.berkeley.edu/financial/fee-remissions/](http://grad.berkeley.edu/financial/fee-remissions/))
  - “Partial Fee Remission” includes remission for: Tuition, the Student Services Fee, and the Health Insurance Fee* (NOTE: Most students with ASE positions receive Partial Fee Remission)
  - “Full Fee and Nonresident Supplemental Tuition”: Please read the criteria as outlined by the Graduate Division: [http://grad.berkeley.edu/financial/fee-remissions/](http://grad.berkeley.edu/financial/fee-remissions/)

- **PLEASE NOTE**: Full Fee and Nonresident Supplemental Tuition Remissions are for Graduate Student Researchers (GSRs) working at least 45% time. This type of remission is equal to a Full Fee Remission plus the amount assessed in CARS for Nonresident Supplemental Tuition. A full fee remission and nonresident supplemental tuition remission does not include any other assessments such as professional degree supplemental tuition (PDST) or the document management fee. **This type of fee remission is only for non-California residents who are:**
  - pursuing the Ph.D. or professional doctorate (as defined by the student’s department) as the terminal degree;
  - within the departmentally-established normative time period; and
  - not receiving any other support that funds nonresident supplemental tuition. U.S. citizens and permanent residents classified as non-California residents are eligible only for their first year of graduate study at Berkeley.

- Current fees for GSPP students are posted at: [http://registrar.berkeley.edu/current_students/registration_enrollment/feesched.html#pubpol](http://registrar.berkeley.edu/current_students/registration_enrollment/feesched.html#pubpol)

- **WAGES:**
  - GSI/Reader/Tutor – Wage Rates: [http://hrweb.berkeley.edu/pay/uawwg.htm](http://hrweb.berkeley.edu/pay/uawwg.htm)
    - GSI wage is listed as a full-time monthly salary. Pay will be adjusted according to the % appointment.
Additional UC Berkeley websites about Graduate Student Academic Appointments:

<table>
<thead>
<tr>
<th>Position Information</th>
<th>Reference Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fee Remissions Information</td>
<td><a href="http://grad.berkeley.edu/financial/fee-remissions/">http://grad.berkeley.edu/financial/fee-remissions/</a></td>
</tr>
<tr>
<td>Department projections of GSI/Reader/Tutor hires</td>
<td><a href="http://hrweb.berkeley.edu/labor/contracts/BX/job-opportunities/expected">http://hrweb.berkeley.edu/labor/contracts/BX/job-opportunities/expected</a></td>
</tr>
</tbody>
</table>

Refer to these websites for the latest information regarding Graduate Student Appointments as updates are made throughout the year. The titles GSI, Reader, Tutor, and Acting Instructor-Graduate Student positions are covered by a collective bargaining agreement between the University and the United Automobile Workers (UAW). Under the language of the contract, students hired in these titles are referred to as Academic Student Employees (ASEs); you will find this acronym used in the contract and in campus communications. The current UAW Academic Student Unit contract is available on the Web: [http://atyourservice.ucop.edu/employees/policies_employee_labor_relations/collective_bargaining_units/academicstudentemployees_bx/agreement.html](http://atyourservice.ucop.edu/employees/policies_employee_labor_relations/collective_bargaining_units/academicstudentemployees_bx/agreement.html).

GSRs are not covered by the agreement.

Graduate students may not hold any university employment for more than half time without permission from the Dean of the Graduate Division ([http://grad.berkeley.edu/financial/graduate-student-employment/](http://grad.berkeley.edu/financial/graduate-student-employment/))
**Fall 2014/Spring 2015 ASE Positions Attained by GSPP Students**

<table>
<thead>
<tr>
<th>FALL 2014 LOCATIONS of GSPP Students Who Held ASE Positions</th>
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</thead>
<tbody>
<tr>
<td>Goldman School of Public Policy</td>
<td>25</td>
</tr>
<tr>
<td>Intl &amp; Area Stud Teaching Program</td>
<td>13</td>
</tr>
<tr>
<td>Economics</td>
<td>10</td>
</tr>
<tr>
<td>Political Science</td>
<td>7</td>
</tr>
<tr>
<td>School of Public Health</td>
<td>7</td>
</tr>
<tr>
<td>Statistics</td>
<td>6</td>
</tr>
<tr>
<td>Undergrad Interdisciplinary Studies</td>
<td>4</td>
</tr>
<tr>
<td>Blum Center (COENG Engineering Research)</td>
<td>3</td>
</tr>
<tr>
<td>Haas School of Business</td>
<td>3</td>
</tr>
<tr>
<td>Institute of Industrial Relations</td>
<td>3</td>
</tr>
<tr>
<td>Energy &amp; Resource Group ERG</td>
<td>2</td>
</tr>
<tr>
<td>Gender and Women's Studies</td>
<td>2</td>
</tr>
<tr>
<td>History</td>
<td>2</td>
</tr>
<tr>
<td>Rhetoric</td>
<td>2</td>
</tr>
<tr>
<td>Center Child Policy Research</td>
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</tr>
<tr>
<td>Geography</td>
<td>1</td>
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<tr>
<td>Ethnic Studies</td>
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<tr>
<td>Psychology</td>
<td>1</td>
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<tr>
<td>Sociology</td>
<td>1</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Spring 2015 LOCATIONS of GSPP Students Who Held ASE Positions</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Goldman School of Public Policy</td>
<td>33</td>
</tr>
<tr>
<td>Economics</td>
<td>15</td>
</tr>
<tr>
<td>Statistics</td>
<td>7</td>
</tr>
<tr>
<td>International &amp; Area Stud Teaching Program</td>
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</tr>
<tr>
<td>Institute of Industrial Relations</td>
<td>4</td>
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<tr>
<td>Haas School of Business</td>
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<tr>
<td>School of Public Health</td>
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<tr>
<td>Undergrad Interdisciplinary Studies</td>
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<tr>
<td>Energy &amp; Resources Group ERG</td>
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<tr>
<td>Political Science</td>
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<tr>
<td>Athletic Center</td>
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<tr>
<td>Blum Center (COENG Engineering Research)</td>
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<td>Demography</td>
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<td>Electrical Engineering &amp; Computer Sciences</td>
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<td>Ethnic Studies</td>
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<td>Berkeley Law</td>
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<td>Lawrence Berkeley Lab</td>
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<td>Music</td>
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<td>Psychology</td>
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<td>Rhetoric</td>
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**SPRING EVENTS FOR NEWLY ADMITTED STUDENTS**

**New Admit Day - Berkeley, CA**

*Monday, April 6, 2015*

All events will take place at the Goldman School of Public Policy, 2607 Hearst Avenue, University of California, Berkeley unless indicated otherwise.

<table>
<thead>
<tr>
<th>Time</th>
<th>Event Details</th>
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</thead>
<tbody>
<tr>
<td>7:45 a.m.-8:15 a.m.</td>
<td>Registration and Breakfast: Welcome by Dean Henry Brady. <em>Pastries and coffee will be served.</em> Living Room</td>
</tr>
<tr>
<td>8:15 a.m.-9:30 a.m.</td>
<td>Presentation by Robert Reich (Chancellor's Professor of Public Policy) and Hilary Hoynes (Professor of Public Policy and Economics, Haas Distinguished Chair in Economic Disparities). Room 250</td>
</tr>
<tr>
<td>9:30 a.m.-9:45 a.m.</td>
<td>Break</td>
</tr>
<tr>
<td>9:45 a.m.-11:45 a.m.</td>
<td>Class Visit: Decision Analysis, Modeling, and Quantitative Methods with Professor Rucker Johnson. Room 250</td>
</tr>
<tr>
<td>9:45 a.m.-10:45 a.m.</td>
<td>Campus Tour -OR- meet with current student. Courtyard</td>
</tr>
<tr>
<td>10:45 a.m.-11:45 a.m.</td>
<td>Campus Tour -OR- meet with current student. Courtyard</td>
</tr>
<tr>
<td>12:00 p.m.-1:15 p.m.</td>
<td>Hosted lunch with GSPP students and faculty. New admits, students, and faculty will break out in groups according to policy interests. <em>Please pick up your lunch in the Courtyard.</em> See handout for group locations</td>
</tr>
<tr>
<td>1:15 p.m.-1:45 p.m.</td>
<td>Student Services Panel. Room 250</td>
</tr>
<tr>
<td>1:45 p.m.-2:45 p.m.</td>
<td>Current Student Panel. Room 250</td>
</tr>
<tr>
<td>2:45 p.m.-3:30 p.m.</td>
<td>Faculty Panel. Room 250</td>
</tr>
<tr>
<td>3:30 p.m.-5:30 p.m.</td>
<td>Reception with GSPP faculty, staff &amp; current students. <em>Refreshments will be served.</em> Living Room</td>
</tr>
</tbody>
</table>
Reception - Washington D.C.  Wednesday, March 25, 2015
University of California, Washington Center, 1608 Rhode Island Avenue, N.W.
Meet GSPP staff, alumni, and other admitted students.

6:00 p.m.-6:45 p.m.  Admissions and Alumni Panel Presentation and Q&A for Newly Admitted Students.

6:45 p.m.-8:00 p.m.  Reception with Newly Admitted Students and Alumni
Light refreshments and hors d’oeuvres will be served.

RSVP
RSVP for Spring Events online through the Admitted Student Portal
https://gspp.berkeley.edu/admissions/admitted-mpp-students

Your username and password for the Admitted Student Portal is included in your decision letter. If you have any questions about either event, please contact Erin Forman eforman@berkeley.edu
Welcome to Berkeley

The staff of the Graduate Division are the people who will track your progress from the time you are admitted until you complete your graduate program.

The Graduate Division serves nearly 10,000 students enrolled in more than 100 graduate degree programs. While your department is typically your first stop for information, we can help guide you along the path to your degree. We’re here both to help you complete your studies and to help you enjoy the most enriching experience possible at Berkeley.

You will find a wide range of resources on our website — grad.berkeley.edu — including calendars, policies, forms, and useful tips about fellowships, student employment, degree progress, and admission.

You’ll also find publications of interest to graduate students and news about workshops, lectures, and other events sponsored by Graduate Division.

Where to find us: Our offices for student services are located on the third floor of Sproul Hall, room 318. Service hours are Monday through Friday, 9 am to noon and 1 to 4 pm.

Drop box: Before or after office hours, forms and correspondence may be left in the drop box on the counter across from 302 Sproul Hall.

How We Get the Word Out

The Graduate Division, through its Communications and Events office, keeps in touch with the entire graduate community throughout the year.

eGrad, our monthly electronic newsletter, is sent directly to the email address you’ve given the Registrar. A quick link takes you to complete illustrated articles on the web. It brings you current information that’s vital to all Berkeley graduate students, including fellowships opportunities, helpful facts and tips, policy matters that affect you, and news of interest about grad students, grad alumni, and faculty. Check out the current issue at http://grad.berkeley.edu/news/category/egrad/august-2014/.

The Graduate Division’s newly redesigned website has information that every grad student needs to know. It features deadlines, information about fellowships, in-school academic jobs (GSI, GSR, Reader, Tutor), preparing for faculty careers, academic writing, filing your thesis or dissertation, and the GradNews section. Visit us at grad.berkeley.edu. Friend us on Facebook and follow us on Twitter.

You will also find resources and publications with important information for new students online that you can download as PDFs, including A Guide for New Graduate Students

Where to Begin at http://grad.berkeley.edu/students/.
Graduate Division Services & Resources
grad.berkeley.edu

Academic Services
The Academic Services staff offers workshops and courses to help you develop the writing skills necessary to complete your graduate degree, including:

- workshops on academic writing
  (e.g., dissertation writing, grant writing, etc.)
- writing groups
- confidential consultations

321 Sproul Hall, Berkeley, CA 94720-5900
510-643-9392 • Email: academic_services@berkeley.edu
grad.berkeley.edu/professional-development/workshops/

Admissions
The Graduate Admissions staff advises applicants, faculty, and departments on policy and procedures for admission to graduate study at Berkeley.

318 Sproul Hall, Berkeley, CA 94720-5900
510-642-7405 • Email: gradadm@berkeley.edu
grad.berkeley.edu/admissions/apply/

Appointments
The Appointments staff reviews appointments of graduate students to academic titles, such as Graduate Student Instructor (GSI), Graduate Student Researcher (GSR), Reader, Tutor, and staff titles to ensure compliance with policy and procedures established by the UC Office of the President, the Graduate Council, and the Graduate Division. They also monitor eligibility for fee and tuition remission programs.

318 Sproul Hall, Berkeley, CA 94720-5900
510-642-7101 • Email: gradappt@berkeley.edu
Monday through Thursday, 8 am to 4 pm
grad.berkeley.edu/

Communications & Events
The Graduate Communications & Events staff produce eGrad, a monthly e-newsletter for the graduate community, the Graduate Division website (grad.berkeley.edu), The Guide to Graduate Policy, and other publications with important information for prospective, new, and continuing students.

Our office also presents two lecture series, the Berkeley Graduate Lectures, which brings prominent scholars from around the world to speak on campus each year, and the Tanner Lectures on Human Values series. We also host events like the New Graduate Student Orientation, the Berkeley Distinguished Graduate Fellowship Reception, and fundraising events.

425 Sproul Hall, Berkeley, CA 94720-5900
510-643-7358
Email: gradpub@berkeley.edu
grad.berkeley.edu/about-us/publications/
510-643-7413
Email: lectures@berkeley.edu
gradlectures.berkeley.edu/
tannerlectures.berkeley.edu/

Degrees
The Degrees staff monitors student progress from registration to graduation. Much useful information can be found on the Degrees web pages, including policies, procedures, and most of the forms and applications you may need. After consulting staff in your department, you can drop in or schedule an appointment in the Degrees Office to discuss specific academic concerns such as the qualifying exam, advancement to candidacy, filing fee, probation, and readmission. Master’s theses and doctoral dissertations are filed in this office.

318 Sproul Hall, CA 94720-5900
510-642-7330
Email: degrees@berkeley.edu
grad.berkeley.edu/academic-progress/

Fellowships
The Fellowships office administers university fellowships, departmentally restricted awards, departmental block grants, federally funded fellowships, and foundation and corporate awards. A list of available fellowships and awards is available on our web pages.

318 Sproul Hall, CA 94720-5900
510-642-0672
grad.berkeley.edu/financial/fellowships

Graduate Diversity Program
The Graduate Diversity Program staff assists in the recruitment, admission, and graduation of students who enrich the diversity of the graduate programs on campus. This unit provides students with a network of academic and social support. The Assistant Dean for Graduate Diversity provides personal and confidential advising and strategies for academic success, including post-graduate planning.

327 Sproul Hall, Berkeley, CA 94720-5900
510-643-6010 • Email: grad.diversity@berkeley.edu
diversity.berkeley.edu/graduate/gdp

The American Indian Graduate Program, as a component of the Graduate Diversity Program, AIGP promotes the participation and graduation of American Indian and Alaska Native students pursuing graduate study.

597 Barrows Hall, Berkeley, CA 94720-5900
510-642-3228 • Email: aigp@berkeley.edu
diversity.berkeley.edu/graduate/aigp

Graduate Student Instructor (GSI)
Teaching & Resource Center
This office provides pedagogical support and guidance for new and continuing Graduate Student Instructors, including:

- fall and spring teaching conferences
- workshops on teaching
- the online course, Professional Standards and Ethics in Teaching
- grants and awards for GSIs and for faculty mentors
- confidential consultations
- the Language Proficiency Program for international GSIs
- a Certificate of Teaching and Learning in Higher Education
- an annual seminar for faculty on teaching with GSIs
- an array of electronic resources including the Teaching Guide for GSIs and award-winning teaching ideas by Berkeley GSIs.

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301 Sproul Hall, Berkeley, CA 94720-5900
510-642-4456 • Email: gsi@berkeley.edu
gsi.berkeley.edu
Financial Resources

CAMPUS FINANCIAL AID
The Financial Aid and Scholarships Office administers Federal Direct Loans for UC Berkeley graduate students, as well as several smaller federal loan programs and the Federal Work-Study Program.

Graduate students who are U.S. Citizens or permanent residents can almost always borrow what they need to cover the difference between their academic year budget (tuition, fees, and living expenses) and the merit-based awards and other resources that are available. The Federal Direct Loan covers the first $20,500 for most students, and the Federal Direct Grad PLUS Loan is available in the event of additional need. First, you need to accept your loan(s) on MyFinAid, Berkeley’s online financial aid system, at myfinaid.berkeley.edu. You will need your CalNet ID to access MyFinAid. After you accept the loan(s) on MyFinAid, you complete the loan process at studentloans.gov by completing Entrance Loan Counseling and a Master Promissory Note (studentloans.gov).

The Financial Aid and Scholarships Office does not administer fellowships, GSI or GSR fee remissions, or department awards; students should contact their academic department or the Fellowships Office with questions about these merit-based awards. You do not have to accept these merit-based awards on MyFinAid. For detailed information about all of the programs, including instructions on how to apply, information on how funds are disbursed, and a link to the Budget Appeal Form, see the Financial Aid and Scholarships Office website at financialaid.berkeley.edu.

FELLOWSHIP INFORMATION

What are Fellowships and Grants?
- Fellowships usually cover educational and living expenses
- Grants usually cover expenses related to specific projects
Other types of funding include loans and research/teaching assistantships

Where to look for fellowships and grants:
- The Web. Visit these sites to begin:
  - fastweb.com
  - finaid.org
  - grad.berkeley.edu/financial/fellowships
- University websites. Search specifically for internal fellowship opportunities in academic department(s) within your area of interest.
- Professional associations can also be a source for funding
- Journals and publications in the field of interest often advertise funding opportunities
- Reference books: The Annual Register of Grant Support

When to apply for money:
- Individuals thinking of applying to graduate school should start looking at least a year ahead of their applications.
- Individuals applying to graduate school need to apply for funding while applying for admission into graduate school.
- Never stop applying! Graduate students will find that there are numerous opportunities for funding once they begin their careers.
- Applicants must meet the deadline! Individuals who do not meet the deadline lower their chances of obtaining funding by 100% in most cases.

The Graduate Award Guide (financialaid.berkeley.edu/graduate-award-guide) will help to answer most of your questions.

Questions. If you still have questions after visiting the website, you can submit a question at studentcentral.berkeley.edu/open-case. Be sure to include your student ID number and make sure your email address and phone number are correct in Bear Facts.

Office Hours
For in-person assistance, please visit Cal Student Central, 120 Sproul Hall. Office hours are Monday through Friday, 9 am to 4 pm, and telephone hours are Monday through Friday, 9 am to noon and 1 to 4 pm, (510) 664-9181. In most cases, it will be more effective for graduate students to communicate with staff through email (studentcentral.berkeley.edu/open-case).

FAFSA
The Free Application for Federal Student Aid (FAFSA) is available at fafsa.ed.gov. The UC Berkeley school code is 001312. Our priority deadline is March 2, preceding the academic year, but you may submit the FAFSA later (up to mid-spring semester) and still receive a federal loan.

Emergency Loans
All registered students may get an emergency loan for up to $775, interest-free if repaid within 60 days (with a $20 processing fee). Apply online at myfinaid.berkeley.edu. For more information about emergency loans, please see financialaid.berkeley.edu/short-term-emergency-loan.

The process of writing grant and fellowship proposals is integral to the development of clear research goals and professional objectives. Not only does practice improve grant-writing skills but the more an individual applies, the higher their chances of success.

The Graduate Division offers grant writing workshops. Please visit the Graduate Division workshops calendar for dates: grad.berkeley.edu/professional-development/workshops/
Campus Services and Resources

Berkeley International Office's mission is to enhance the academic experiences of international students and scholars by providing the highest levels of knowledge and expertise in advising, immigration services, advocacy, and programming to the Berkeley campus community.

2299 Piedmont Avenue, MC 2321
Phone: 510-642-2818
internationaloffice.berkeley.edu

Berkeley Parents Network, created by Berkeley graduate students in 1993, is an independent, free, volunteer-run online community for Bay Area parents, providing parent-to-parent advice and local referrals via email newsletters, including childcare, pediatrics, schools and more. To subscribe to the newsletters, visit http://parents.berkeley.edu/mlist_bpn.html.

Career Center offers services for graduate students including confidential appointments with PhD career counselors, an MS/PhD Career Fair, the annual PhD Career Colloquium, workshops on the academic job search, expanded professional options for graduate students.

2440 Bancroft Way
Phone: 510-642-1716
career.berkeley.edu/PhDs/PhDs.stm

Disabled Students' Program provides students with disabilities a wide range of services, accommodations, and auxiliary services. Student grants are available for disability-related assistive technology. Staff can advise students about other types of special aid, scholarships, and vocational rehabilitation benefits.

260 Cesar Chavez Student Center, MC 4500
Phone: 510-642-0518/TTY: 510-642-6376/
FAX: 510-643-9686, dsp.berkeley.edu

Early Childhood Education Program (ECEP) offers space for children (ages 3 months to 5 years) of student parents. Subsidies are available based on family size and income using a sliding scale set by the State Dept. of Education. Partial tuition grants may be awarded to a limited number of students not eligible for subsidy. Enrollment is limited and cannot be guaranteed. Please apply as early as possible. A high quality curriculum coupled with experienced and passionate teachers creates a nurturing and supportive environment for UC Berkeley's youngest students.

2339 Haste Street
Phone: 510-642-1827
http://ece.berkeley.edu/students

Gender Equity Resource Center provides support and services for women, and lesbian, gay, bisexual, transgender and queer (LGBTQ) students, as well as advocacy, support, and education on sexual and relationship violence and hate crimes.

202 Cesar Chavez Student Center, MC 2440
Phone: 510-642-4766/geneq@berkeley.edu
geneq.berkeley.edu

Graduate Assembly (GA) provides resources and advocacy for the graduate students at Berkeley. The Delegate Assembly is the legislative and authorizing body, composed of representatives from all graduate academic units, departments and schools. The GA funds graduate student groups, works with the administration, and has its own independent projects that support graduate student communities.

Anthony Hall, MC 4500
Phone: 510-642-2175
ga.berkeley.edu

Housing options for graduate students fall into three categories: University owned and operated, group housing alternatives, and off-campus rental housing (housing.berkeley.edu/livingatcal/graduatestudents.html). Most grad students live in off-campus rental housing in Berkeley or one of the surrounding communities. Berkeley's Cal Rentals office can assist you with making informed choices.

Phone: 510-642-3644
Email: homeinfo@berkeley.edu
calrentals.housing.berkeley.edu

Library Services
The UC Berkeley Library offers world class collections and resources in over 20 subject-based libraries on campus. Visit Information for Graduate Students & Graduate Students Instructors (GSIs) (http://www.lib.berkeley.edu/information/graduate-students) to learn about services that support your teaching and research and how to contact your department's library liaison. The Library's extensive collection of Electronic Resources (http://servlet1.lib.berkeley.edu:8080/ERF/databases.shtml) is viewable by subject, type and title. See lib.berkeley.edu.

The Ombuds Office for Students and Postdoctoral Appointees is a resource for informal conflict resolution. For neutral, confidential assistance with a campus-related issue or concern, call 510-642-5754, or visit: students.berkeley.edu/Ombuds.

UNIVERSITY HEALTH SERVICES

Counseling & Psychological Services (CPS)
Graduate Student Workgroups
- Graduate Student Support Group
- Graduate Women's Support Group
- Health and Wellness Skills Group

Workshops for Graduate and Undergraduate Students
- Social Skills & Assertiveness
- Mindfulness Meditation
- Mindfulness for Stress Reduction & Resilience
- Managing Emotions Skills
- From Self-Criticism to Kindness
- Grief & Loss Support
- Queer Womyn Support
- Womyn of Color Support Circle
- Gay/Bi/Queer/Questioning/MSM Men's Support
- General Men's Support
- Focus for Success
- Understanding Self and Others

All groups begin in late September or early October. Call CPS at 510-642-9494 to register for the groups. For more information, visit uhs.berkeley.edu/students/counseling.

Dependent Insurance Workshops — for students with dependents
A variety of insurance coverage options are available for spouses, partners and children of students, including a separate insurance plan for dependents of students enrolled in Berkeley SHIP. For details and resources visit uhs.berkeley.edu/students/insurance/families.shtml. Questions? Email ship@uhs.berkeley.edu or calling 510-642-5742.

Breastfeeding Support Program serves students and their spouses/domestic partners who choose to breastfeed after returning to work or school. The program includes breastfeeding classes with a lactation consultant, lactation rooms on campus with hospital-grade breast pumps, sales of breast pumps, and personal kits for use with the pumps in the campus lactation rooms at a discounted price. Please contact Health*Matters at 510-643-4646, hmatters@uhs.berkeley.edu, or visit uhs.berkeley.edu/facstaff/healthmatters/breastfeeding.shtml.
## Residency Cheat Sheet
University of California, Berkeley

### 10 things graduate students need to know about California residence for purposes of tuition and fees.

1. The University of California Regulations for Residency Purposes of Tuition and Fees differ from those of other California public post-secondary institutions. They also differ from Admissions and Financial Aid regulations.

2. Upon admittance to the University of California, you must first complete a Statement of Intent to Register. However, your resident or nonresident classification is determined for purposes of tuition and fees only after you have completed and submitted a Statement of Legal Residence to the campus Residence Deputy.

3. The term "California resident for purposes of tuition and fees" comes from the University's residence regulations and differs from other definitions of California residence. For example, a person who is a California resident for tax or voting purposes will not necessarily be a resident for purposes of tuition and fees. Admissions and Financial Aid definitions of resident also differ. They do not confer residence for purposes of tuition and fees.

4. You do not become a resident for purposes of tuition and fees simply by living in California for 366 days or more, even if you are in a Master's or PhD program. The length of time you attend UC Berkeley or live in California is not the sole determining factor of residence.

5. In order to establish residence in California for purposes of tuition and fees, you must have the legal ability to establish a permanent domicile in the United States, meaning you must be a citizen or permanent resident of the United States or hold a valid, qualifying nonimmigrant visa.

6. Graduate students over the age of 24 by Dec. 31 of the year resident classification is sought are presumed to be financially independent. Graduate students under the age of 24 whose parents qualify as California residents under UC residence regulations do not have to verify that they are financially independent. Graduate students whose parents are not CA residents must demonstrate that they were not claimed as dependents for the most recent two calendar years prior to the term for which a resident classification is sought. Graduate students who are graduate student instructors, teaching or research assistants, or teaching associates employed at 49% time or more (or awarded the equivalent in University-administered funds, e.g. grants, stipends, fellowships) in the term for which resident classification is sought may be exempt from the financial independence requirement.

7. It is your burden to prove, by clear and convincing evidence, that you have satisfied all applicable UC residence requirements. Financial hardship cannot be considered in evaluating whether you are able to qualify for California residence for purposes of tuition and fees.

8. The UC residence regulations require that you prove all of the following:
   1) at least 366 days of physical presence in California,
   2) concurrent intent to permanently remain in the state
   3) financial independence.

9. You normally cannot establish California residence for purposes of tuition and fees while maintaining legal ties to another state or country (e.g. state tax liability, driver's license, voter's or vehicle registration). Further, if you have moved to California primarily to attend UC Berkeley, you are here for educational purposes and are not eligible for a resident classification for purposes of tuition and fees.

10. This is only a summary of the main UC regulations for California residence for purposes of tuition and fees. Please access the UC Residency Policy for details or contact the Residence Deputy at your campus.
What should I do once I arrive?

- **Document your presence in the state** as soon as you arrive. Save airline tickets or bank/credit card statements showing you were physically present in California one year prior to the beginning of the term for which you are seeking resident classification.
- **Establish a California driver’s license or state identification card** within 10 days of arrival. Surrender all out-of-state driver’s license and identification.
- **Establish a California residence** in which you keep your permanent belongings.
- **Register your vehicles(s) in California** within 20 days of arriving. Also, register to vote and vote in California elections.
- **Pay California income taxes as a resident** on all taxable income earned after your arrival and file California resident or part-year resident tax returns. File nonresident or part-year resident out-of-state tax returns if you have out-of-state taxable income prior to arriving in California.
- **Designate and use a California address** as your permanent address on all records (school, employment, tax forms, military, etc.).
- **Open a California bank account** and close out-of-state accounts. If your financial account is with an interstate or internet bank, change your permanent address to California.
- **Register your vehicles(s) in California** within 20 days of arriving. Also, register to vote and vote in California elections.

What about non-academic periods?

Remaining in California during non-academic periods is a strong indicator of your intent to make California your home. You’ll be required to document that you were physically present in the state for at least 2 of the 3 months during the summer previous to the term you are petitioning for residency. Other non-academic periods will not be an issue if you provide strong indicators of intent. If you must leave the state for academic-related reasons (such as research), contact the Residency Unit.

My petition was denied. Can I appeal?

You have the opportunity to appeal to the UCOP Office of the General Counsel (OGC). You must do so in writing to OGC within 30 days of the date of your nonresident letter. Information regarding how to appeal can be found at: [http://www.ucop.edu/ogc/documents/uc-residency-instructions-appeal-form.pdf](http://www.ucop.edu/ogc/documents/uc-residency-instructions-appeal-form.pdf)

Did you know? If you are denied but want a residency review for another term you must file the online petition for that term. However, you do not need to submit all the documents again; submit only those documents that are new, changed, amended, or not previously submitted. Students can file for either Fall or Spring term. Just make sure to check the deadlines page!